

Annual General Meeting 2026

Agenda

3pm Saturday 27 June 2026

(Arrive by 2:50pm for 3.00pm start).

Pullman Cairns International Hotel (Level 1)

Chair: Dr David Walker

Secretary: Dr Felicity Constable

1. Welcome & opening of meeting

Acknowledgement of Country

Welcome, Attendance and Apologies

2. Declaration of Proxies:

Please declare proxies by submitting in advance of meeting to secretariat via membership@rdaq.com.au or live at AGM.

3. Minutes of the 2025 Annual General Meeting

RDAQ 2025 Annual General Meeting – Friday 27 June 2025

4. Annual Reports

4.1. President's Report

4.2. Treasurer's Report and presentation of audited financial statements

4.3. General Manager's & Membership Report

4.4. Rural Doctors Association of Australia Report to RDAQ

5. Motions to the meeting

5.1. Acceptance of President's, Treasurer's, General Manager's and RDAQ reports

5.2. Acceptance of the financial statements

5.3. Appointment of auditors

5.4. Confirmation of account signatories

6. Election of Office Bearers and Management Committee members for 2026 – 2027

(Presidential inauguration will occur with presentation of the Presidential Pin at the RDAQ Gala Dinner)

- President: Confirmation of the President-Elect Dr Helen Fraser as 2026 - 2027 President of RDAQ
- Immediate Past President: Confirmation of outgoing President Dr David Walker as the 2026 – 2027 Immediate-Past President
- Executive and Management Committee
 - Election of President-elect
 - Election of Secretary
 - Election of Treasurer
 - Election of Management Committee members

7. Address by Incoming President Dr Helen Fraser

8. Acknowledgements and conclusion of meeting

Our commitment to maximise Opportunities for member engagement and discussion:

We want to ensure that every member can engage in any business items that are of interest and a priority to them. We ask members to assist us to achieve this by considering the following.

Business on notice for the AGM:

According to RDAQ's Constitution and the regulatory requirements of the Act, the following business must be conducted at each Annual General Meeting of the association.

- a) receiving the association's financial statement, and audit report, for the last reportable financial year;
- b) presenting the financial statement and audit report to the meeting for adoption;
- c) electing members of the management committee;
- d) appointing an auditor or an accountant for the present financial year.

We encourage members to raise questions to business on notice and will facilitate this to happen at the members forum and the Annual General Meeting.

Where members raise new items or motions from the floor, we will seek all attending members' support to carry this business forward to a general meeting of the Association applying the requirements of RDAQ Rules of Association and the Associations Incorporation Act 1981.

This will ensure that all Association members can consider if they would like to engage in discussions and either attend or provide their proxy for the general meeting.

Other opportunities for questions and discussion:

- a) Attend RDAQ members' forum and join the conversation.
- b) Submit questions or topics on notice to the face-to-face forum.
- c) Book some time with the GM and key Management Committee members.

The Management Committee and General Manager are committed to supporting members engagement and discussions. We are mindful that our members have limited opportunities to meet each year.

Annual General Meeting

Minutes

3:25pm Friday 27 June 2025

(Arrive by 3.20pm for 3.25pm start).

RACV – Royal Pines (Gold Coast)

Chair: Dr Danielle Allan

Secretary: Dr Felicity Constable

Returning officer: Ms Marg Moss

1. Welcome & opening of meeting – Opened at 15:34 27.06.2025

Attendance and Apologies

Attendance: As per Attendance Register.

Apologies: Konrad Kangru, Christian Rowan, Megan Belot, John Lamb

Noted that election ballot for executive management committee will close at 4 pm.

Discussion re scrutineers of ballot – Ross Maxwell, Jenny Johnson

2. Declaration of Proxies:

Raymond Lewandowski proxy for Dr Megan Belot

David Walker proxy for Christian Rowan

3. Confirmation of Minutes from RDAQ 2024 Annual General Meeting – 22/06/2024

Motion 1: That the minutes of the RDAQ 2024 Annual General Meeting on Saturday 22 June 2024 be accepted as true and accurate

Moved by Felicity Constable, Seconded by Ewen McPhee

Motion carried by the majority of members

Noted RDAQ Members Forum 27/06/25 and 07/06/25 for member discussions to AGM .

4. Annual Reports: Available to download from RDAQ website, conference app and distributed by direct email for perusal prior to meeting

4.1. President's Report – Danielle Allan tabled her report.

4.2. Treasurer's Report and presentation of audited financial statements – Ulrich Orda.

4.3. General Manager's & Membership Report – Ms Marg Moss – acknowledged omission of member numbers in written report. Confirmed that at close of business 5pm Thursday 26 June the Association had 372 voting members.

4.4. Rural Doctors Association of Australia Report to RDAQ (noted as distributed with reports)

5. Motions to the meeting

Danielle Allan invited any questions or comments to the President's, Treasurer's or General Manager's reports.

5.1. Acceptance of President's, Treasurer's and General Manager's reports

Motion 2: That the RDAQ President's, Treasurer's and General Manager's annual reports be accepted by the membership

Moved Danielle Allan and seconded by Brendan Carrigan

Motion carried by the majority of members

5.1. Acceptance of the financial statements

Motion 3: That the audited financial report for the financial year ended 31 December 2024 be accepted

Moved by Ulrich Orda and seconded by Ross Maxwell

Motion carried by the majority of members

5.2. Appointment of auditors

Motion 4: That Rural Doctors Association of Queensland Inc appoints MOORE-Australia as auditors for the 2025 financial year

Moves by Ulrich Orda and seconded by Michael Reinke

Motion carried by the majority of members

5.3. Confirmation of account signatories

Motion 5: That the President, Treasurer and General Manager be appointed as account signatories, with any two to sign. That any exiting office bearers be removed as signatories. That the minutes name the individual appointed signatories and those to be removed as per the outcome of this annual general meeting's election of office bearers.

Moved by Ulrich Orda and seconded by Claudia Collins

Motion carried by the majority of members

6. Election of Office Bearers and Management Committee members for 2025 – 2026

(Presidential inauguration will occur with presentation of the Presidential Pin at the RDAQ Gala Dinner)

- President:
Confirmation of the President-Elect 2025 David Walker 2025 - 2026 President of RDAQ
- Immediate Past President:
Confirmation of outgoing President Danielle Allan as the 2025 – 2026 Immediate-Past President
- Executive Committee positions: confirmation of nominees: as only one nomination was received for each remaining executive position the following nominees are confirmed to each position and no ballot is required.
 - Election of President-elect - Helen Fraser proposed by Michael Clements, seconded by Felicity Constable
 - Election of Secretary – Felicity Constable – proposed by Rebekah Adams, Seconded by Danielle Allan
 - Election of Treasurer – Elizabeth Clarkson – proposed by Bruce Chater, seconded by Vidhushan Paheerathan
- Election of Management Committee members”
Acknowledgement of retirement of Ulrich Orda, Tarun Sen Gupta, Rebecca Lyon & Gabrielle Keating. Danielle Allan thanked all retiring committee members for their service.

As nine (9) nominations were received for eight (8) remaining management committee positions a ballot was required. Notice of the ballot has been issued, and open since 10:00 (10am) 27 June 2025. The ballot will close at 1600 (4pm) 27 June 2025.

The Chair requested the Returning Officer and nominated scrutineers to observe the outcome of the ballot which would be confirmed on Saturday 28 June 2025 by notice to all members.

7. Acknowledgements and conclusion of meeting

Meeting was closed at 16:05 (4:05pm)

Signed: **Danielle Allan**
President 2024-2025

Date: 15 July 2025
